

## Customer Basic Information Report

### I .General and Legal Information

<b>Full Company Name:</b>	_____		
<b>Trade Name(s) (dba):</b>	_____		
<b>Registered Address:</b>	_____		
<b>Zip/Post code:</b>		<b>City /Country:</b>	_____
<b>Phone No.:</b>	_____	<b>Fax No.:</b>	_____
<b>Company Web Site Address:</b>	_____		
<b>Registration Number:</b>	_____	<b>VAT number:</b>	_____
<b>Date of Company Foundation:</b>	_____	<b>Number of Employee:</b>	_____
<b>Shipping Address:</b>	_____		
<b>State/Zip/Post code:</b>	_____	<b>City /Country:</b>	_____
<b>Invoice Address:</b>	_____		
<b>City/State/Zip(Post code):</b>	_____	<b>Country:</b>	_____
<b>Paid-in Capital:</b>	_____	<b>Authorized Capital:</b>	_____
<b>Major Shareholders &amp; Directors:</b>	_____		
<b>(Name and contact info.)</b>	_____		
<b>Company Type:</b>	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> LLC(Pls enclose Articles of Organization)		
	<input type="checkbox"/> C-Corp, State of Incorporation _____ <input type="checkbox"/> S-Corp, State of Incorporation _____ <input type="checkbox"/> Other _____		
<b>Ownership:</b>	<input type="checkbox"/> Private <input type="checkbox"/> Public, Ticker Symbol _____		
<b>Major lines of business:</b>	_____		
	_____		
<b>Parent Company:</b>	_____		
<b>Major Subsidiaries:</b>	_____		
<b>(Company Name)</b>	_____		

### II .Contact Informations

Title	Name	Phone No.	Mobile Number	Email Address
<b>President/CEO:</b>	_____	_____	_____	_____
<b>General Mgr.:</b>	_____	_____	_____	_____
<b>Finance Mgr.:</b>	_____	_____	_____	_____
<b>Acct. Payable Mgr.:</b>	_____	_____	_____	_____
<b>Purchasing Mgr.:</b>	_____	_____	_____	_____
<b>Logistic Mgr:</b>	_____	_____	_____	_____
<b>Sales Manager:</b>	_____	_____	_____	_____
<b>RMA &amp; Support:</b>	_____	_____	_____	_____

Purchase Order Required:  Yes  No

*Any changes to the above information should be relayed to ASBIS at least 3 working days in advance and in writing signed by the authorized representative of the Company.*

(If you prefer to write in hand writing, please write legibly)

**TERMS OF BUSINESS OF ASBIS Middle East FZE**  
**WHICH WILL GOVERN OUR TRADING RELATIONSHIP:**

1. We explicitly agree that all deliveries of products and services from Asbis Middle East FZE and any of its subsidiaries and affiliated companies (ASBIS) to us shall be handled exclusively under the Terms and Conditions of Sale of ASBIS Middle East FZE as currently in force, located at <http://www.asbisme.ae/about/terms.cfm> and incorporated herein by reference. We object the application of any our standard terms of purchase contrary to the Terms and Conditions of Sale of ASBIS Middle East FZE. <http://www.asbis.com/about/terms.cfm>

2. We hereby certify that all and every product(s) purchased from ASBIS will not be exported, sold, or transferred in violation of (a) the U.S. Export Administration Regulations; (b) the U.S. International Traffic in Arms Regulations (ITAR);(c) applicable U.S. sanctions and embargoes administered by the U.S. Department of the Treasury; and (d) the European Union's Regulations and any subsequent re-enactments or amendments thereof being in force and affecting the export of the products.

**Without limiting the foregoing, we explicitly agree and undertake not to sell, offer, or otherwise transfer the products that are subject to U.S. Government controls to customers located in CUBA, IRAN, NORTH KOREA, SUDAN, SYRIA, Russian Federation, the republic of Belarus and occupied regions of Ukraine, or to other restricted parties, embargoed or sanctioned countries, which restrictions, in particular, may be found (including but not limited) here:**

<https://home.treasury.gov/policy-issues/office-of-foreign-assets-control-sanctions-programs-and-information>

<https://www.bis.doc.gov/index.php>

<https://www.sanctionsmap.eu/> .

3. We further certify that we will not transfer, export, or re-export, directly or indirectly to any party listed by the U.S. Government or the EU Council and/or under any other applicable law as prohibited from receiving products and that we are not on, or under control of anybody on, any such lists.

4. In case we fail to comply with any responsibilities herein contain, we hereby agree to indemnify and hold ASBIS harmless from and against any and all losses, costs, expenses or liabilities, including without limitation attorneys fees, that ASBIS may suffer or incur as a result of or in connection with our failure to follow the restrictions and obligations herein contained.

**THE UNDERSIGNED CERTIFY THAT ALL INFORMATION ABOVE IS TRUE AND CORRECT AND FURTHER CONFIRM ON BEHALF OF THE COMPANY DETAILED ABOVE THAT I HAVE READ, UNDERSTOOD AND HEREBY AGREE THAT THE COMPANY SHALL BE BOUND BY THE TERMS AS SET OUT HEREIN.**

SIGNED : \_\_\_\_\_

DATE : \_\_\_\_\_

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

***ALL SECTIONS MUST BE COMPLETED AND THE FORM MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY (i.e. Director)***

**Company Stamp: *Please stamp all pages***

**PLEASE FAX THIS SIGNED APPLICATION TO ASBIS MIDDLE EAST FZE at +971 4 8857543 or Scan and Email to [business.partners@asbisme.ae](mailto:business.partners@asbisme.ae) together with the following documents:**

<b>Documents required</b>	<b>ASBIS References</b>
1. Financial reports for the last 3 years (preferably audited), if available	Name of ASBIS Sales Representative:
2. Copy of chamber of commercial certificate	
3. Copy of passports of all Directors, Individual Owners and Sponsors (stamp of visa)	
4. Copy of the last Utility Bills for verification of the addresses of all Directors, Individual Owners and Sponsors	

If you have any questions regarding this Form please contact ASBIS Middle East FZE on +971 4 886 3850 or send an email to: [business.partners@asbisme.ae](mailto:business.partners@asbisme.ae)